

No.A-12025/3/2011-Estt.I (e.no.326030)  
GOVERNMENT OF INDIA  
MINISTRY OF PORTS, SHIPPING AND WATERWAYS  
(ESTT. SECTION)

Room No. 427, Transport Bhavan,  
1, Parliament Street, New Delhi-110001

Dated, the 12<sup>th</sup> November, 2024

**VACANCY CIRCULAR**

To

1. The Chief Secretaries of all State Governments/Administrators of UTs.
2. All Ministries/Departments of Government of India.
3. All Chairpersons of Major Port Trusts under the Ministry of Ports, Shipping and Waterways.
4. DG, Directorate General of Shipping, Jahaz Bhawan, Walchand H. Marg, Mumbai-400001.
5. DG, Directorate General of Light Houses & Lightships, Noida, UP.
6. Vice Chancellor, Indian Maritime University, East Coast Road, Uthandi, Chennai-600119.
7. All Attached/Sub-ordinate Offices/Autonomous Bodies etc. under the Administrative control of Ministry of Ports, Shipping and Waterways.

Subject: - Filling up the post of Director (Engineering) in Level:12 as per 7<sup>th</sup> CPC (pre-revised pay scale of PB-3 Rs. 15,600-39,100 + Grade pay Rs. 7600 as per 6<sup>th</sup> CPC) by Deputation, including short-term contract basis, in the Development Wing of Ministry of Ports, Shipping and Waterways.

Sir/Madam,

It is proposed to fill up one post of Director (Engineering) in the Development Wing of this Ministry in Level:12 as per 7<sup>th</sup> CPC (pre-revised pay scale of PB-3 Rs. 15,600-39,100 + Grade pay Rs. 7600 as per 6<sup>th</sup> CPC) by deputation (including short term contract) basis. The period of deputation shall be five years, subject to the condition that period of deputation, including Short-term Contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government, shall ordinarily not exceed five years. The eligibility conditions, qualifications, experience required for the post, and other details are given in **Annexure- I**.

2. It is requested that the applications (in duplicate) in the enclosed proforma (**Annexure II**) of the willing and eligible officers, who would be spared in the event of their selection may be sent through proper channel to the Under Secretary(Administration), Room No. 427, Ministry of Ports, Shipping and Waterways, Transport Bhawan, 1 Parliament Street, New Delhi-110001 **within 60 days** from the date of publication of notice in Employment News/ Rozgaar Samachar, together with the following:-

- (i) Up-to-date ACRs/APARs dossier of the applicants or clear photocopies of the ACRs/APARs for the last five years duly attested (on each page) by an officer not below the rank of Under Secretary to Govt. of India.
- (ii) Vigilance clearance in respect of the officer.
- (iii) Integrity Certificate.
- (iv) A statement showing major or minor penalties, if any, imposed on the officer during the last ten years.
- (v) Cadre Clearance in respect of the officer.

The Circular may also be downloaded from this Ministry's website [www.shipmin.gov.in](http://www.shipmin.gov.in).

3. Applications received after the closing date or without any of the aforesaid documents or otherwise found incomplete or not in the prescribed proforma are liable to be rejected. Officers who apply for the post will not be allowed to withdraw their candidature subsequently.
4. While forwarding the applications, it may be verified and certified that particulars furnished by the officer are correct. It may also be confirmed that in the event of selection for appointment, the officer concerned will be relieved of his duties.
5. All the Ministries/Departments are requested to circulate the vacancy in their attached/subordinate offices/educational and other institutions.

Yours faithfully,

(Sachin Kumar Katiyar)

Under Secretary to the Govt. of India

Copy to:

1. All Wing Heads of the Ministry.
2. APS to Hon'ble Minister of Ports, Shipping and Waterways
3. APS to Hon'ble Minister of State for Ports, Shipping and Waterways
4. PPS to Secretary (MoPS&W).
5. PPS/PS to the Additional Secretary and equivalent officers.
6. All the officers of Joint Secretary and equivalent level.
7. All the Officers at the level of Director/Deputy Secretary/Under Secretary in the Ministry.
8. Sr. Technical Director (NIC) – with a request to upload this vacancy circular on the website of the Ministry of Ports, Shipping and Waterways.
9. Under Secretary (Coord. I), MoPSW – with a request to circulate the vacancy among all the Attached/Subordinate/Autonomous Bodies/ PSUs under the administrative control of Ministry of Ports, Shipping and Waterways
10. The Pay & Accounts Officer (Sectt.), Transport Bhawan, New Delhi.
11. General Section/Cash Section/ Vigilance Section/ Coordination Section/ Parliament Section
12. Estt. Section: 3 copies.
13. Notice Board – 02 copies

**ANNEXURE-I**

**Qualifications, experience and other details require for the post of Director (Engineering) in the Ministry of Ports, Shipping and Waterways.**

1.	Name of the post	Director (Engineering)
2.	Number of Post	1 (one)
3.	Classification	General Centre Service Group 'A' Gazetted(Non-Ministerial)
4.	Pay	Level:12 as per 7 <sup>th</sup> CPC (pre-revised pay scale of PB-3 Rs. 15,600-39,100 + Grade pay Rs. 7600 as per 6 <sup>th</sup> CPC)
5.	Period of deputation	5 years, subject to the condition that the period of deputation including Short-term Contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Government shall ordinarily not exceed five years
6.	Duties and responsibilities of the post	<p>i. Scrutiny of detailed project reports/feasibility reports, cost estimates of schemes relating to major/minor/intermediate ports and fishing harbour project/schemes referred by M/o Agriculture.</p> <p>ii. Examination of tender documents, specifications proposed for civil works of port projects.</p> <p>iii. Preparation/scrutiny of draft notes for EFC, PIB and CCEA on investment proposals.</p> <p>iv. Works relating to committees, working groups set up by the Ministry, Port Trusts, or other Departments connected with major ports in which the Development Advisor (Ports) is a member.</p>
7.	Qualification, eligibility and experience required for the post	<p>Officers under the Central Government or State Government or Union Territory or Major Ports or Public Sector Undertakings, Autonomous Bodies or Universities or Research Organizations :</p> <p>(a) (i) Holding analogous post on a regular basis in the parent cadre or department; or</p> <p>(ii) With 5 years service in the grade rendered after appointment thereto on a regular basis in the scale of Rs. 10000-325-15200 (as per 6<sup>th</sup> CPC, PB-3 Rs. 15600-39100+ Grade Pay Rs. 6600/- or equivalent in the parent cadre or department ; and</p>

		<p>(b) Possessing the following educational qualifications and experience:-</p> <p>(i) Degree in Civil/Mechanical Engineering from a recognized University or equivalent;</p> <p>(ii) Ten years' experience in the field of either :</p> <p>a) Design, construction and Maintenance of Civil Engineering works including Harbour Engineering ; or</p> <p>b) Maintenance and operation of different types of cranes, diesel locos, marine engines, winches and auxillary machinery in a mechanical or marine workshop or organisation</p>
8.	Conditions	<p>(i) The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>(ii) Period of deputation, including short term contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of Central Government, shall ordinarily not exceed five years.</p>
9.	Age	Not exceeding 56 years as on the closing date of receipt of applications.

\*\*\*\*\*

**ANNEXURE - II**

1	Name	
2	Date of Birth	
3	Educational Qualifications	
4	Post held on regular basis	
5	Pay scale of the post held on regular basis	
6	Date of appointment to the post held on regular basis	
7	Experience	
8	Whether belongs to SC/ST/OBC	
9	Any other relevant information	
10	Official Correspondence address	
11	Contact Number	

Signature of applicant

The particulars furnished by the applicant has been verified from his/her service book

Signature of Head of Office  
(with Stamp)