



No. GAD/P/RECT-DY.CVO/2035

26<sup>th</sup> May, 2022.

**Recruitment Notice**

The Chairperson  
All Major Port Authorities

Sir/ Madam,

Sub: Filling up the post of Dy. Chief Vigilance Officer in the pay scale of Rs.80000-220000 (pre-revised Rs.32900-58000/ Rs.16000-20800) in Mumbai Port Authority on deputation.

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One post of Dy. Chief Vigilance Officer in the pay scale of Rs.80000-220000 (pre-revised Rs.32900-58000/ Rs.16000-20800) in Mumbai Port Authority will fall vacant w.e.f. 1.10.2022. In terms of MbPT Employees (RS&P) Regulations, 2010, the post is to be filled on deputation amongst officers from Major Port Authorities. Copy of the Recruitment Rules for the post is at **Annexure I**.

2. Applications are invited from eligible and willing officers of all Major Port Authorities possessing prescribed qualifications, experience and other criteria/ requirements as per the Recruitment Rules.

3. Applications be made through "Online Application Portal (OAP)" from **27.5.2022 to 27.6.2022**. Print out of online application should be submitted through proper channel, alongwith copies of all required documents. The crucial date for determining eligibility for the post of Dy. Chief Vigilance Officer will be **1.10.2022**. Applications, alongwith following documents may be forwarded by the concerned Port Authority to the Secretary, Mumbai Port Authority, Port House, 2<sup>nd</sup> Floor, S.V. Marg, Ballard Estate, Mumbai - 400 001, so as to reach this office on or before **12.7.2022**.

- (i) Certified copies of ACRs/APARS for the last 5 years (2016-17 to 2020-21) (duly attested by an officer not below the rank of Dy. HOD on each of the page).
- (ii) A statement showing year wise availability of ACRs and grading duly signed by the HoD or Secretary. If ACR for a particular year/ period is not available, "No Report Certificate" to that effect may be attached alongwith ACRs of the preceding years.

- (iii) Administrative and Vigilance clearance duly filled, signed and stamped by the Head of the Department (copy of proforma enclosed at **Annexure II**).
- (iv) No objection certificate from the respective port.
- (v) Undertaking of the applicants to the effect that candidature will not be withdrawn, if selected by Services Selection Committee.
- (vi) attested copies of all certificates as a proof of educational qualification, experience in the respective post and pay scale wise, duly verified by the port while forwarding the application to this Port.
- (vii) If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary document may be sent by the forwarding authority along with the application. Vigilance report is to be furnished in the attached format as **Annexure III**.
- (viii) Applicant belonging to SC, ST and OBC category and appointed against reserved post should mention in the applications as to whether their caste certificate is verified through Competent and also attach a Caste Validity/verification certificate alongwith application, else the application will be considered incomplete.

#### 4.1 Instructions to the candidates:

Interested eligible candidates are requested to apply online against this circular on the 'Online Application Portal (OAP)' of the Ministry of Ports, Shipping & Waterways website <http://onlinevacancy.shipmin.nic.in>. The link will be open from **27.5.2022 to 27.6.2022**. The candidate at first has to register himself in the OAP. After applying through online, the candidate has to take printout of the online application and submit the same alongwith the self-attested photocopies of supporting documents and 2 recent passport size photographs to concerned port. Incomplete applications or applications received late may not be considered.

4.2 In terms of Ministry's letter dated 9.7.2020, the Appointing Authority as well as Disciplinary Authority for all Dy. HoD level posts will be the Central Government i.e. Secretary (Ports, Shipping & Waterways). In this connection, all Major Ports are directed to carry out amendments in their Service Regulations viz. Recruitment Rules (RRs), Seniority and Promotion (RS&P), Classification, Control and Appeal and other relevant Regulations (wherever required) as per the laid down.

4.3 Subsequently, the Ministry, by letter dated 29.12.2020 has conveyed that "till amendments in the Service Regulations viz. Recruitment Rules (RRs), Seniority and Promotion (RS&P), Classification, Control and Appeal and other relevant Regulations are notified, Dy. HoD level posts in Major Port Trusts may be filled up only by absorption through composite method at Port level. Advertisement for filling up of the posts, DPC etc. may be held at Port level. However, recommendations of the DPCs may be conveyed by Major Port Trusts to this Ministry and obtain approval of the Ministry before issuing appointment orders."

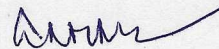
4.4 Further, the Ministry by letter dated 22.10.2021 has issued guidelines/ advisory stating that *all the matters relating to appointment/ filling up the post of Dy. CVO's only in Major Port Trusts shall be dealt in the Vigilance Division of this Ministry by following the similar practice as in PHRD Division in respect of other Dy. HoD level posts.*

4.5 As per Ministry's advisory/ instructions dated 11.8.2021 in respect of filling up the post of Dy. HoD level, in case of receipt of advance copy of application in respect of any applicant by the Port, candidature of the candidate would not be considered by the Port if his/ her application is not received within 15 days of the last date of receipt of applications.

4.6 Also, as per the aforesaid instructions dated 11.8.2021, Port official, who withdraws his candidature for the post after his selection by the Service Selection Committee, will be liable for debarment from future selection to Dy. HOD level posts in all Major Port Trusts for a period of two years.

5. Circular alongwith annexures is also available on our website [www.mumbaiport.gov.in](http://www.mumbaiport.gov.in).

Yours faithfully,



SECRETARY  
MUMBAI PORT AUTHORITY

Encl : As above

**MUMBAI PORT TRUST  
Vigilance Department**

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-Selection	Upper Age limit for direct recruitment (in years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) age (b) educational qualifications (c) experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of Probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
107	Dy. Chief Vigilance Officer	1	Class-I	16000-400-20800	Selection	N.A.	N.A.	(b) Degree of a recognised University	N.A.	By deputation	Deputation from officers of Major Port Trusts holding analogous posts or officers holding posts in the pay scale of Rs.24900-50500 (Rs.13000-18250 pre-revised) with 3 years regular service in the grade in Major Port Trust failing which from officers of the Central Government/State Government/PSUs/Autonomous Bodies with similar grade.  Preference will be given to the persons having experience in vigilance work.  The selection will be by merit for which the benchmark in overall grading in the ACRs will not be below "Very Good".	Deputation will normally be for a period of 3 years, and, in any case not to exceed 5 years

ANNEXURE II

Certificate to be given by Head of Department of

Shri/ Smt. \_\_\_\_\_

Designation \_\_\_\_\_

1. It is certified that the particulars furnished by the officer are correct.
2. It is certified that no disciplinary/ vigilance case is pending or contemplated against the applicant and he/ she is clear from Vigilance and Administrative angle.
3. His/ Her integrity is certified.
4. It is certified that no major/ minor penalties have been imposed on the applicant during the last 10 years. If any, kindly indicate details thereof.
5. Attested copies of ACRs for the last five years (1.4.2016 to 31.3.2021) are enclosed.
6. It is certified that the incumbent meets the requisite eligibility criteria w.r.t. educational qualification and experience as specified in the Annexure I of the circular for absorption through composite method.

SIGNATURE OF THE  
HEAD OF DEPARTMENT WITH SEAL

**FORM FOR VIGILANCE CLEARANCE**

Ref. No. .

Date:

**Part A**      **To be filled by the HR Deptt.**

1. Name of the applicant :
2. Deptt. & P.F. A/c No. :
3. Designation & Class :
4. Revised pay scale (Rs.) :
5. Whether Annual Property Return (APR) has been submitted in time (applicable for Class I and II) : Yes / No
6. Date of submission of APR :
7. Purpose for seeking vigilance clearance :
8. Whether any disciplinary proceedings contemplated/ initiated against the Applicant (also give previous record, if any). : Yes/ No.
9. If yes, give details/ status thereof :
10. Whether under tenancy of punishment : Yes/ No.
11. Whether any local police case filed by MbPT/ pending : Yes/ No.
12. Whether any complaint with vigilance angle : Yes/ No.  
pending against the officer as on date (If yes, details to be furnished)

(Signature of HOD/ HR Deptt.)

**Part B**      **To be filled by Vigilance Deptt.**

13. Remarks of Vigilance Deptt. :  
(give complete status and recommendations, if any. Attach separate sheet, if required)
14. Vigilance clearance : Accorded/ Not Accorded

Date:

(Signature of CVO/ Dy. CVO)